

## **DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

### **DIRECTOR, OFFICE OF DATA ANALYTICS**

Role Title: Policy and Planning Manager II

Position #00850

Pay Band 6, Level II, Hiring Range: \$54,580 - \$105,000

**Closing Date: December 9, 2013**

Exciting opportunity to provide executive leadership and direction to the office responsible for initiating and/or responding to complex specialized reporting needs requiring high level data analysis and data management. This position directs and develops comprehensive research projects to support the administration of the Medicaid program, as well as ongoing requests from Agency management, policy-makers, other state and federal agencies, and various external stakeholders. The incumbent will be a key liaison with other state agencies and workgroups involved in administration of the Medicaid program. This position directs all operations, programs, policy, and staff within the Office of Data Analytics. The successful candidate must have strong quantitative and analytical skills, with the understanding of operational and policy implications behind such analysis. Requires advanced training/experience with computerized information systems and relational databases. Must have demonstrated ability to providing oral and written communications that deliver highly technical analysis for non-technical audiences. Requires demonstrated ability to supervise and develop professional staff. Must have considerable knowledge of project management and program management. Must have demonstrated high-level, independent and collaborative working skills. Requires proven ability to develop effective working relationships and work within defined time frames. Knowledge of Medicaid and CMS policies is highly desirable. Master's degree or higher in computer science, information technology, medical informatics, data analytics, health information management or other related field strongly preferred.

#### **ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

#### **Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**